



## FIRST THINGS FIRST

*Ready for School. Set for Life.*

### North Pima Regional Partnership Council

#### Meeting Minutes

##### **I. Call to Order**

The Regular Meeting of the First Things First North Pima Regional Partnership Council was held on May 17, 2013 at Town of Oro Valley, Council Chambers, 11000 North La Cañada Drive, Oro Valley, Arizona 85737.

Chair Scott Ingram welcomed everybody and called the meeting to order at approximately 11:15 a.m.

##### **Members Present:**

Gillian Needham (telephonic), Scott Ingram, Naomi Karp, Sherri Rosalik (telephonic), Annabel Ratley, Eliza Holland, Angie Hitt, and Amber Jones

##### **Members Absent:**

Jill Rosenzweig

##### **II. Approval of the Minutes of the April 19, 2013 North Pima Regional Partnership Council Meeting**

A motion was made by member Annabel Ratley that the North Pima Regional Partnership Council accept the meeting minutes, seconded by member Amber Jones. Motion carried.

##### **III. Call to the Public**

Lisette DeMars, First Things First

Ms. DeMars, Parent Awareness & Community Outreach Coordinator, highlighted recent and upcoming events.

##### **IV. Discussion and Possible Approval: Renewal Recommendations For Fiscal Year 2014**

The following conflicts of interests were declared:

Member Amber Jones declared a conflict of interest with Expansion: Increase Slots/Capital Expense, Community-Based Professional Development Early Care and Education Professionals, and Home Visitation grant award with United Way of Tucson and Southern Arizona due to her employment at Child & Family Resources.

Member Naomi Karp declared a conflict of interest with Expansion: Increase Slots/Capital Expense, Community-Based Professional Development Early Care and Education Professionals, Home Visitation grant award with United Way of Tucson and Southern Arizona, and Community-Based Parent Education due to her employment with United Way of Tucson and Southern Arizona.

Member Annabel Ratley declared a conflict of interest with Community-Based Professional Development Early Care and Education Professionals, Home Visitation, and Community-Based Parent Education due to her employment with Easter Seals Blake Foundation.

Michelle MacDonald, North Pima Regional Director, reviewed the recommendations, clarifications, and proposed modifications.

A motion was made by member Annabel Ratley that the North Pima Regional Partnership Council renew the Expansion: Increase Slots/Capital Expense grant award with Child & Family Resources, Inc., First Things First contract FTF-RC016-13-0411-01, for the period of July 1, 2013 – June 30, 2014, in the amount of \$75,000,

seconded by Vice Chair Gillian Needham. Motion carried. Members Amber Jones and Naomi Karp declared conflict of interests.

Due to conflict of interests and lack of quorum the North Pima Regional Partnership Council were unable to discuss and take action on the Community-Based Professional Development Early Care and Education Professionals grant award with United Way of Tucson and Southern Arizona, First Things First contract FTF-MULTI-13-0389-03.

A motion was made by member Eliza Holland that the North Pima Regional Partnership Council renew the Home Visitation grant award with Sunnyside Unified School District, First Things First contract FTF-MULTI-13-0390-04, for the period of July 1, 2013 – June 30, 2014, in the amount of \$151,102, seconded by Vice Chair Gillian Needham. Motion carried. Member Annabel Ratley declared a conflict of interest.

Due to conflict of interests and lack of quorum the North Pima Regional Partnership Council were unable to discuss and take action on the Home Visitation grant award with United Way of Tucson and Southern Arizona, First Things First contract FTF-MULTI-13-0390-05.

A motion was made by member Amber Jones that the North Pima Regional Partnership Council renew the Community-Based Parent Education grant award with United Way of Tucson and Southern Arizona, First Things First contract FTF-MULTI-13-0409-03, for the period of July 1, 2013 – June 30, 2014, in the amount of \$100,000, seconded by member Vice Chair Gillian Needham. Motion carried. Members Naomi Karp and Annabel Ratley declared conflict of interests.

**V. Regional Director's Report**

Ms. MacDonald shared First Things First state and regional highlights, upcoming events, and reviewed the expenditure data report. Ms. MacDonald informed the Regional Partnership Council that member Esther Capin submitted her resignation.

**VI. General Discussion**

Members briefly discussed and shared their opinions about the Regional Boundary recommendations that will be submitted to the Early Childhood Development and Health Board in June of 2013.

Member Naomi Karp announced a CLASS training scheduled on Friday, June 21, 2013 at United Way of Tucson and Southern Arizona.

**VII. Call to the Public**

Lisette DeMars, First Things First

Ms. DeMars, Parent Awareness & Community Outreach Coordinator, gave an update about the First Things First Communications Plan.

**VIII. Announcement of Next Meeting**

A special meeting is scheduled on Wednesday, May 22, 2013 to review the remainder of the recommendations. The next regular North Pima Regional Partnership Council meeting will be on Friday, June 21, 2013 at 11:00 a.m. at a location to be determined.

**IX. Adjournment**

A motion was made by Vice Chair Gillian Needham to adjourn the meeting, seconded by member Naomi Karp. Motion carried. There being no further business, Chair Scott Ingram adjourned the meeting at approximately 12:20 p.m.

Submitted By \_\_\_\_\_

Approved By \_\_\_\_\_

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.